


RISK ASSESSMENT

Location: TV Studio A (studio floor). PKEW030

Activity/Task Assessed: Use of space as a TV Studio for both timetabled sessions and student led rehearsal/recording.

Assessment Date: 01 August 2016

Manager/HoD/HoS Signature:  **Tim Sanderson – Technical Services Manager**

Date: Covering the Academic year 2016 / 17

Assessment Review date: August 2017

RISK ASSESSMENT RECORD SHEET

Activity/Task: Use of space as a TV Studio for both timetabled sessions and student led rehearsal/recording.

Assessed by: Tim Sanderson

Hazard Description	Severity (without control measures)	Persons exposed	Risk Control Measures Currently in place	Likelihood (with control measures)	Risk Level	Action Required	Actioned (date and signature)
Tripping on cables	Medium	All	Keep number of cables on floor to a minimum. Make all studio occupants aware of cables.	Low	Low		
Burns from hot lighting	Low	Lighting operators	Issue lighting operators with heat resistant gloves.	Medium	Low		
Electric shock from electrically operated equipment	High	All	PAT test equipment when required. Carry out regular visual checks on power cords. Disallow the use of fluids in the studio.	Low	Low		
Manual handling of heavy and or awkward items	Medium	All	Require the presence of a SoM technician to supervise the rigging and de-rigging of sets.	Low	Low		
Falling objects	High	All	Require all sets to be mounted to the wall or supported using floor braces. All set rigging should be supervised by a technician.	Low	Low		
Injury from low lighting	Medium	All	All low level lighting manipulation should be carried out with non-lighting operators outside the studio, and with a technician present.	Low	Low		

Injury from Camera Pedestals.	Medium	All	<p>All camera operators need to be aware of the pedestals ability to drop and raise in height as this can cause injury when trying to adjust.</p> <p>When operating the camera the operator should have full control of the camera at all times due to the camera's ability to tilt forward and backwards. If the camera is not manned ensure the tilt locks and wheel locks are enabled.</p>	Medium	Low		
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Hazard: Something that has the potential to cause harm

Severity: The degree of harm which the uncontrolled hazard has the potential to cause

Likelihood: The probability that the hazard potential will be realised, taking into account any risk control measures in place

Risk: Risk expresses the likelihood that the harm from a particular hazard is realised, taking into account Severity.